

From: Monica Barone
Sent: Tuesday, 11 April 2017 12:10 PM
To: All Staff <allstaff@cityofsydney.nsw.gov.au>
Cc: Paulette Sutherland <psutherland@cityofsydney.nsw.gov.au>
Subject: Asbestos Incident Town Hall House Update



Hello everyone,

You will recall in October last year that we closed down Town Hall House when asbestos was found during routine maintenance work on fire doors. As a result we conducted an independent investigation and found that there was a breakdown in some of our procedures and communications that led to this incident. This meant that some initial decisions were based on incomplete information.

The investigation report made 13 recommendations with actions and we developed an implementation plan to address these issues. The actions from the implementation plan are being completed and we have reported to the Joint Consultative Committee and the Health & Safety Committee on our progress. We have also reported to the NSW Industrial Relations Commission.

If you would like to have a look at the implementation plan it is attached to previous Health & Safety Committee minutes. Among other things, the steps now implemented require contractors to give the City advance notice of any future work on the fire doors so the City can ensure appropriate procedures are implemented.

Your safety and wellbeing is very important to us and we have learnt a number of lessons from this regrettable incident.

I apologise for any concern this incident may have caused and assure you that we have implemented processes to improve our procedures and avoid a similar event in the future.

Regards

Monica Barone
Chief Executive Officer